

## **RECORD OF PROCEEDINGS**

### **MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION**

Regular Meeting April 16, 2013

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Mr. Douglass in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Douglass called the meeting to order at 7:00 p.m.

Roll Call (II): The following persons were present:

Members Present:

Grant Douglass, President  
Debbie Brannan, Member  
Katie Clifford, Member  
John Kessler, Member  
Adam Miller, Member (Arrived at 7:37 p.m.) (5)

Others Present:

Edward O'Reilly, Superintendent of Schools  
Colleen Adkinson, Child Care Director  
Bob Baeslack, Middle School Principal  
Brian Bowser, Stevenson Elementary Principal  
Katie Maxfield, Director of Curriculum  
Brad Pettit, Director of Technology Operations  
Dawn Sayre, High School Principal  
Ken Carter, Visitor  
Carolyn Cole, Visitor  
Christine Frankart, Visitor  
Susie Gafford, Employee  
Gary Hofmaster, Parent  
Sara Karl, Employee  
Dot Keil, Parent  
Sarah Louters, Employee  
Bruce Satterthwaite, Parent  
Tammy Segraves, Employee  
Kyle Shelton, Visitor  
Jill Walker, Employee  
Alan Froman, Grandview ThisWeek  
Tammy Rizzo, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Douglass led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A): There were no items of recognition for academic achievement and outstanding contributions at this time.

Recognition of Guests and Hearing of the Public (IV-B): President Douglass asked if anyone wished to address the Board at this time.

Gary Hofmaster asked the Board and Mr. O'Reilly to look into different modes of transportation to and from Fort Hayes Career Center. He strongly feels that more students would participate in the program if another method of transportation, other than COTA, was provided. Mr. O'Reilly said they he has been in communication with Upper Arlington City Schools regarding sharing services for transportation and is looking through a rule book to determine who can drive school vans and what you can use them for. Mr. O'Reilly will give a definitive answer once his research is complete.

Minutes (V): President Douglass asked if there were any corrections, additions, or deletions to the minutes of the previous meeting. There were none.

**MOTION 13-032:** Mrs. Clifford moved to approve the minutes of the March 18, 2013, regular meeting as presented by the treasurer.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Clifford, yes; Kessler, yes; Brannan, yes.  
4 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mrs. Rizzo reviewed the following financial information at this time.

**MOTION 13-033:** Mrs. Clifford moved to accept the financial reports, payment of bills, investments, and approve budget modifications for March.

1. March financial reports as they are contained as addendum items to these minutes.
2. Payment of March bills. (Motion 13-004 authorized the payment of all bills as they are due).
3. Investments for the month of March, 2013. (Motion 13-004 authorized the investment of funds.)
4. Appropriation modifications dated March 31, 2013, as they appear as an addendum item to these minutes.

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Brannan, yes; Kessler, yes.  
4 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: Mr. O'Reilly reported that the committee met with both state representatives to discuss the breakdown of the proposed budget bill as well as various other legislative matters. Mr. O'Reilly stated that it was a great opportunity to voice our concerns to our new state representatives and opened a door for future communications.

Student Achievement Liaison: Mr. Douglass reported that the FIRST team competed successfully in the Baltimore Regional Competition and won the Industrial Design Award, which is sponsored by General Motors. Mr. Kessler reported that Science Olympiad Team won the regional competition and will compete in the state finals at The Ohio State University on April 27, 2013.

Business Advisory Council: Committee members met on April 9, 2013 to discuss energy savings and opportunities for our students who are not college bound to learn career skills.

Facilities Committee: No report was presented at this time.

Family and Civic Engagement: No report was presented at this time.

Community Recycle Committee: Mr. Kessler reported that committee members met to map out marketing and outreach plans. Members are waiting on the approval of the Community Recycling Grant before moving forward.

Economic Development Committee: No report was presented at this time.

Building and Department Reports (VI-C): See agenda addendum item.

Members of the Board wanted to know the cost of the AP test and how many students chose not to take the AP test. Ms. Sayre fielded questions from members of the Board.

Superintendent's Report (VI-D): The superintendent reported on the following.

1. Assistive Technology: The purpose/mission of the Assistive Technology Team is to perform a comprehensive evaluation looking at the student as a whole to determine necessity for assistive technology to promote student independence and success in the school environment. Team members reviewed the evaluation process and provided members of the Board with case studies where assistive technology was introduced to two special needs students who were having difficulty with communication skills. The Assistive Technology Team fielded questions from the Board and community members.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum and Instruction (VII-A): There were two items of curriculum and instruction to be considered at this time.

**MOTION 13-034:** Mrs. Clifford moved to approve the following item of curriculum and instruction.

1. 2013 Summer School: Approve the following summer school positions, to be filled on an as needed basis:
  - a. Stevenson Third Grade Reading Guarantee Instructor (up to 2)
  - b. EIMS Intervention Teacher (1)

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Miller, yes; Clifford, yes; Kessler, yes; Brannan, yes.  
5 yes.

The president declared the motion carried.

**MOTION 13-035:** Mrs. Brannan moved to approve the following item of curriculum and instruction.

2. Field Trip: Approve the following field trip for the FIRST World Championship to St. Louis for the 2012-2013 school year:
  - a. FIRST Team – April 24-28, 2013
  - b. Cardinal Transportation
  - c. 23 students, cost per student is \$250.00
  - d. 2-3 chaperones

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Douglass, abstain; Miller, yes; Clifford, yes; Kessler, yes; Brannan, yes.  
4 yes. 1 abstain.

The president declared the motion carried.

Board Policy and Procedure (VII-B): There were five items of board policy and procedure to be considered at this time.

**MOTION 13-036**: Mrs. Clifford moved to approve the following items of board policy and procedure.

1. Memorandum of Understanding: Approve the Memorandum of Understanding between the Grandview Heights Board of Education and the Grandview Heights Education Association as contained as an addendum item to these minutes.
2. Board Policy Second Reading: Adopt the Instructional Materials Policy as presented at the March Board meeting.
3. Board Policy Second Reading: Adopt the Public Complaints about Curriculum and Instructional Materials Policy as presented at the March Board meeting.
4. Board Policy Update: Adopt the Professional Staff Contracts and Compensation Plans (Teachers) as contained as an addendum item to these minutes.
5. Board Policy Update: Adopt the updated Professional Staff Contracts and Compensation Plans (Administrators) as contained as an addendum item to these minutes.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Miller, yes; Clifford, yes; Kessler, yes; Douglass, yes.  
5 yes.

The president declared the motion carried.

Business and Finance (VII-C): There were six items of business and finance to be discussed at this time.

**MOTION 13-037**: Mr. Miller moved to approve the following items of business and finance.

1. 2013-2014 Edison Middle School Workbook and Lab Fees: Approve the Edison Middle School workbook and lab fees for the 2013-2014 school year, as contained as an addendum item to these minutes.
2. 2013-2014 High School Workbook and Lab Fees: Approve the High School workbook and lab fees for the 2013-2014 school year, as contained as an addendum item to these minutes.
3. Employee Group Insurance: Approve two employee group insurance providers as follows:
  - a. Group Health Insurance: Aetna Traditional Plan monthly premiums are: single, \$838.38; employee and spouse, \$1,487.02; employee and child, \$1,370.60; family, \$1,996.04. Aetna Consumer Driven monthly premiums are: single, \$544.04; employee and spouse, \$964.92; employee and child, \$889.38; family, \$1,295.24. Annual Board contributions to H.S.A. are: single, \$1,000; and family combination, \$2,000. This proposal is for the 2013-2014 fiscal year. Group Benefits Agency is the agent of record.
  - b. Group Dental Insurance: Delta Dental Plan monthly premium is \$89.12. This proposal is for the 2013-2014 fiscal year and 2014-2015 fiscal year. Group Benefits Agency is the agent of record.
4. Disposal of Equipment/Furniture: Approve the disposal of the items listed below:
  - a. EIMS

5592	Zenith VCR	broken/obsolete
5008	Soundcraft Audio Mixer	broken/obsolete
7268	Portable Amp System	broken/obsolete

30001	Laminate Desk	broken/obsolete
5909	PoweMac Apple	broken/obsolete
102403	Bookcase	broken/obsolete
930040	Cabinet	broken/obsolete
104173	Desk	broken/obsolete
104174	Chair	broken/obsolete
7221	LCD Projector	broken/obsolete
6170	Alpha Smart Keyboard	broken/obsolete
6171	Alpha Smart Keyboard	broken/obsolete
5634	Zenith VCR	broken/obsolete
5753	Lanier Copier	broken/obsolete
5388	Computer Workstation	broken/obsolete
5389	Computer Workstation	broken/obsolete

5. School Personnel Work Calendars: Adopt the 2013-2014 School Personnel Work Calendars as contained as an addendum item to these minutes.
6. School Accident Insurance: Approve an agreement with N. Carol Insurance Agency for the district's student accident insurance for the 2013-2014 school year as contained as an addendum item to these minutes.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Miller, yes; Clifford, yes; Kessler, yes; Douglass, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be discussed at this time.

Items for Discussion (VIII): There was two items for discussion to be discussed at this time.

Members of the Board discussed having John Beavers attend the next Board meeting to review Board governance.

Members of the Board discussed forming a committee to discuss honoring former Athletic Director, Larry Larson. Mr. Larson established 5<sup>th</sup> and 6<sup>th</sup> grade camp and has attended these camps for over 30 years.

Executive Session (IX): The Board considered entering into executive session at this time.

**MOTION 13-038:** Mr. Kessler moved to enter into executive session at this time to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees and to discuss specialized details of security arrangements.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Miller, yes; Brannan, yes; Douglass, yes; Clifford, yes; Kessler, yes. 5 yes.

The president declared the motion carried and the meeting entered into executive session at 8:13 p.m.

At this time, members of the Board remained in the media center to conduct executive session with Mr. O'Reilly and Mrs. Rizzo. The superintendent and Board discussed employment and discipline of employees as well as details of security arrangements. The Board resumed regular session at 9:37 p.m.

Recommendations from the Superintendent for action by the Board of Education (VII) (Continued):

Personnel (VII-E): The superintendent recommended the approval of seven items of personnel.

**MOTION 13-039:** Mr. Kessler moved to approve the following items of personnel.

1. Resignation: Accept the following resignation:
  - a. Shannon Crackel, Intervention Specialist, effective at the end of the day July 31, 2013.
2. Declined Contract: Accept the following:
  - a. Dr. Steven Lower declined a supplemental duty contract for 6<sup>th</sup> Grade Camp, 2013.
3. Resolution to Approve Reappointment of Certificated Staff for the 2013-2014 School Year: Adopt the following resolution:

WHEREAS, it is recommended by the Superintendent of Schools that the staff appointments be made as set forth in the appendix, and that contracts and salaries, set in accordance with salary schedules, be entered into with such staff members; and

WHEREAS, these staff members have valid certificates on file or are subject to possession of valid certificates as required by Section 3319.12 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Grandview Heights City School District does hereby approve the staff appointments recommended by the Superintendent in the report "Recommendation of the Superintendent that the following teachers be reappointed for the 2013-2014 school year", effective date: August 1, 2013, and further authorizes that contracts, as specified, be entered into with such staff members.

- a. The following staff members are recommended for One-Year Limited Teacher Contracts:

1. Andres, Corey	Limited (2 <sup>nd</sup> year)	
2. Banks, Sarah	Limited (2 <sup>nd</sup> year)	
3. Beekman, Dane	Limited (2 <sup>nd</sup> year)	
4. Brady, Megan	Limited (2 <sup>nd</sup> year)	
5. Christ, Matthew	Limited (2 <sup>nd</sup> year)	
6. Harmon, Sally	Limited (2 <sup>nd</sup> year)	
7. Mauro, Mary	Limited (2 <sup>nd</sup> year)	
8. Stork, Bryan	Limited (2 <sup>nd</sup> year)	
9. Turner, Katherine	Limited (2 <sup>nd</sup> year)	
10. Urig, Kristine	Limited (2 <sup>nd</sup> year)	
11. Hatcher, Carolyn	Limited (3 <sup>rd</sup> year)	.83 FTE
12. Hoepf, Sarah	Limited (3 <sup>rd</sup> year)	
13. Karl, Sara	Limited (3 <sup>rd</sup> year)	
14. Louters, Sarah	Limited (3 <sup>rd</sup> year)	
15. McClellan, Elizabeth	Limited (3 <sup>rd</sup> year)	
16. Miller, Heather	Limited (3 <sup>rd</sup> year)	
17. Sylvester, Melissa	Limited (3 <sup>rd</sup> year)	
18. Wainscott, Nicole	Limited (3 <sup>rd</sup> year)	
19. Wieland, RaeAnna	Limited (1 year)	

- b. The following staff members are recommended for Two-Year Limited Teacher Contracts:

1. Davis, Chad
2. Etter, Alison

3. Page, Elizabeth
  4. Petit, Brian
  5. Shea, Megan
- c. The following staff members are recommended for Three-Year Limited Teacher Contracts:
1. Cerny, Blair
  2. Sauer, Christopher
  3. Weaver, Elizabeth .50 FTE
- d. The following staff members are recommended for Continuing Contracts:
1. Coplin, Kathryn
  2. Doran, Stephanie
4. Limited One-Year Contract: Approve the following one-year limited contract for the 2013-2014 school year:
- a. Jane O'Shaughnessy
5. Substitute Teacher: Approve the following substitute teacher for the 2013-2014 school year:
- a. Tiffany Ford
6. Kids' Club: Approve the following:
- a. Robert Tobin, Substitute, \$11.71/hr., effective April 17, 2013
7. Kids' Club Summer 2013: Approve the following with an effective date of May 30, 2013:
- a. Amanda Bochnak, Team Leader, 7.5 hrs./day, \$13.35 per hour
  - b. Maria Kestner, Team Leader, 7.5 hrs./day, \$14.77 per hour
  - c. Maria McCallister, Team Leader, 7.5 hrs./day, \$14.52 per hour
  - d. Elizabeth Smith, Team Leader, 7.5 hrs./day, \$13.35 per hour
  - e. Aisha Abu-Hajar, Recreation Leader, 7.5 hrs./day, \$11.71 per hour
  - f. Alyssa Zag, Recreation Leader, 7.5 hrs./day, \$11.71 per hour
  - g. Kelly Miller, Recreation Leader, 7.5 hrs./day, \$14.58 per hour
  - h. Lindsey Miller, Recreation Leader, 7.5 hrs./day, \$12.65 per hour
  - i. Natalie McCallister, Recreation Leader, 7.5 hrs./day, \$11.71 per hour
  - j. Libby Straub, Recreation Leader, 7.5 hrs./day, \$12.11 per hour
  - k. Robert Tobin, Recreation Leader, 8 hrs./day, \$12.32 per hour
  - l. Leanne Mohler, Recreation Leader, 2.5 hrs./day, \$11.71 per hour
  - m. Virginia Ponzani, Recreation Leader, 4 hrs./day, \$11.71 per hour
  - n. Mallory Neidenthal, Substitute, \$11.71 per hour
  - o. Kathy Grinstead, Substitute, \$11.71 per hour
  - p. Spencer Jump, Substitute, \$11.71 per hour
  - q. Jeffrey Criswell, Substitute, \$11.71 per hour

Mr. Miller seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Miller, yes; Douglass, yes; Brannan, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

Co/curricular Activities and Extracurricular Activities (VII-F): There was one item of co/curricular activities and extracurricular activities to be considered at this time.

**MOTION 13-040**: Mr. Miller moved to approve the following item of co/curricular and extracurricular activities.

1. Volunteers: Approve the following as volunteers for the 2012-2013 school year:
  - a. Haden DeRoberts, 5<sup>th</sup>/6<sup>th</sup> Grade Camp
  - b. Leanne Hill, Stevenson
  - c. James Roediger, Stevenson
  - d. David Snodgrass, Stevenson
  - e. Amanda Wyrick, Softball

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Kessler, yes; Brannan, yes; Miller, yes; Douglass, yes. 5 yes.

The president declared the motion carried.

Other (VII-G): There were no items of other business to be considered at this time.

Adjournment (X): President Douglass called for a motion to adjourn.

**MOTION 13-041**: Mrs. Brannan moved to adjourn.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Clifford, yes; Brannan, yes; Miller, yes; Douglass, yes. 5 yes.

The president declared the motion carried and the meeting adjourned at 9:45 p.m.

ATTEST: \_\_\_\_\_  
President Treasurer